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# Travel Justification on Research Project

Traveler’s Name: Click or tap here to enter text.

Project #: Click or tap here to enter text.

## Travel is necessary to accomplish the grant objectives:

[ ]  Disseminate the project’s research results by presenting:

 Conference/Event Name: Click or tap here to enter text.

 [ ] Contributed Paper [ ]  Invited Paper [ ]  Poster

[ ]  Other Click or tap here to enter text. (explain how this benefits the project)

[ ]  Required meeting – Requiring Agency Click or tap here to enter text.

[ ]  Performing fieldwork for the project. Provide a brief description of how it benefits the project:

 Click or tap here to enter text.

[ ]  Attend a technical session. Provide explanation of how session will move the project forward:

 Click or tap here to enter text.

[ ]  Other (detailed description required) Click or tap here to enter text.

Traveler’s role in the project:

[ ]  PI [ ]  Co-PI [ ]  Post-Doc [ ]  Student [ ]  Research Scientist [ ]  Collaborator

Traveler is supported by the grant: [ ]  Yes ([ ]  full-time [ ]  part-time) [ ]  No

If no, explain special nature of travel and current support: Click or tap here to enter text.

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| *PI/Employee Signature* | *Date* |

**Departmental Approval**

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|  | [ ]  | Approved  |
|  | [ ]  | Rejected  |

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