|  |  |
| --- | --- |
|  |  |

# Travel Justification on Research Project

Traveler’s Name: Click or tap here to enter text.

Project #: Click or tap here to enter text.

## Travel is necessary to accomplish the grant objectives:

Disseminate the project’s research results by presenting:

Conference/Event Name: Click or tap here to enter text.

Contributed Paper  Invited Paper  Poster

Other Click or tap here to enter text. (explain how this benefits the project)

Required meeting – Requiring Agency Click or tap here to enter text.

Performing fieldwork for the project. Provide a brief description of how it benefits the project:

Click or tap here to enter text.

Attend a technical session. Provide explanation of how session will move the project forward:

Click or tap here to enter text.

Other (detailed description required) Click or tap here to enter text.

Traveler’s role in the project:

PI  Co-PI  Post-Doc  Student  Research Scientist  Collaborator

Traveler is supported by the grant:  Yes ( full-time  part-time)  No

If no, explain special nature of travel and current support: Click or tap here to enter text.

|  |  |
| --- | --- |
|  |  |
| *PI/Employee Signature* | *Date* |

**Departmental Approval**

|  |  |  |
| --- | --- | --- |
|  |  | Approved |
|  |  | Rejected |

|  |
| --- |
| \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_  Approver Initials Date |
|  |