

## Presentation Guidelines

1. Each oral presentation will be worth a total of 100 points.
2. Each presenter will lose 20 points if you are not prepared to give your presentation on the date it is to be given.
3. Presentations are to be a minimum of 13 minutes in duration and a maximum of 15 minutes in duration. You will lose 5 points for going under/over these times. I will cut you off if you go over 15 minutes.
4. All students are expected to be present for all presentations. The penalty for missing a class presentation will be 10 points.
5. Please be courteous to the presenters and do not arrive late for class on presentation days. This tends to distract and disrupt the speakers. If this becomes a problem with too many late arrivals, I'll deduct points from your presentation score.
6. Presentations must be submitted via WebCourses by 11:55pm the night BEFORE each presentation round is scheduled to begin. For example, round 1 is set to begin on February 3<sup>rd</sup>, so the presentation slides are due by 11:55 pm on February 2<sup>nd</sup>.
7. If a student is not present for his/her presentation, that the student will receive 0 points for his/her presentation score.
8. Each presenter that does not submit the presentations on time will lose 20 points per presentation submitted late.
9. Cell phones, tablets, and laptops are not allowed in class.
10. Videos (no more than 2 and a half minutes) can be used in the first and second presentations only.

**For presentations 2, 3 and 4, social impact, professional impact, careers development, and ethical issues must be included.**