Template for Final Paper

1. Cover Page
   a. Project Title
   b. Authors
   c. Class
   d. Date

2. Executive summary
   A brief summary that capture the more salient aspects of the entire project

3. Table of Content
   This is a traditional table of content that contains the following sections
   a. List of Acronyms
   b. List of Figures
   c. Introduction
   d. Problem Statement
   e. Chapters or Sections and subsections

      Use the following approach for structuring this section
      1.   Section
      1.1   Sub Section
      1.1.1   Sub-sub section

   f. Summary and Concluding Remarks
   g. References

4. Body

   a. Introduction
   b. Problem Statement
      i. Business Components: loss of revenue / market share / poor customer service / inefficient business operation
      ii. Technology Component: lack of automation/lack of adequate integration/lack of adequate operational efficiency

   c. Chapters or Sections and subsections – detailed write-up. Your write-up should address the technology and business components identified in your proposal.

      Use the following approach for structuring this section
      1.   Section
      1.2   Sub Section
      1.1.1   Sub-sub section

   d. Summary and Concluding Remarks
   e. References

Formatting
1.   Use Times New Roman Font
2.   Use Font Size of 10 or 12
3.   Section and subsection headings should be BOLD face
4.   New paragraphs should begin with a standard indentation
5.   Line spacing should be 1.5 to 2
6.   Body of document should be full justified

Paper is Due on 4/22/2002 at 1:00 PM in my office at ENGR 440
Email me an electronic version of you write-up at dwilliam@cs.usf.edu